

**Welsh Future Skills Needs Survey
FINAL**

Name/Initial/Title: Mr/Mrs/Ms/Miss

Address:

Full (-)

Sample point number:

() () () () () ()

Telephone in home: ()
Yes 1
No 2
Refused/Ex-directory 3
Full tel. no (inc STD code):

(18-24)

These questions are all asked at end
Gender
Male | 1
Female | 2 ()

WRITE IN & CODE EXACT AGE
Exact Age: ()
16-19 | 1
20-24 | 2
25-34 | 3
35-44 | 4
45-54 | 5
55-64 | 6 ()

QA SHOWCARD V How would you describe the composition of your household? SINGLE CODE ONLY

A	Single adult under 60	1
B	Single adult 60 or over	2
C	Two adults both under 60	3
D	Two adults at least one 60 or over	4
E	Three adults or more all 16 or over	5
F	1-parent family with child/ren, at least one under 16	6
G	2-parent family with child/ren, at least one under 16	7
	Other (WRITE IN & CODE "8")	8 ()

QB SHOWCARD W From this card, which of these best describes you?

White	1
Black-Caribbean	2
Black-African	3
Black-other	4
Indian	5
Pakistani	6
Bangladeshi	7
Chinese	8
Any other ethnic group (WRITE IN & CODE '9')	9 ()

QC What is your first or main language?

English	1
Welsh	2
Other	3 ()

QD Do you have any problems speaking, reading, writing or understanding English? MULTICODE OK

Speaking	1
Reading	3
Writing	4
Understanding	5
No problem	6 ()

QE SHOWCARD X (R) How well would you say you speak Welsh?

Very well	1
Fairly well	2
Not very well	3
Not at all well	4
Not at all	5
Don't know	6 ()

QF Are you a member of a Trade Union, or not?

Yes	1
No	2
Refused/ don't know	3 ()

Interviewer Declaration

I confirm that I have carried out this interview face-to-face with the above named person and that I asked all the relevant questions fully and recorded the answers in conformance with the survey specification and within the MRS Code of Conduct.

Signature:

Interviewer Name (CAPS):

.....

Interviewer Number: _____ (-)

Date of Interview: / /97 _____ ()

Length of Interview: (minutes) _____ ()

THIS FORM IS THE PROPERTY OF MARKET & OPINION RESEARCH INTERNATIONAL (MORI) LTD
95 SOUTHWARK STREET, LONDON SE1 0HX

Good morning/afternoon/evening. My name is, and I am from MORI, the opinion research company. We are doing a survey on behalf of the Welsh Office and a number of other organisations in Wales about the skills people have and their views on a range of issues about working, education and training. I'd be grateful if you could help by giving us your views.

Q1. Would you like the interview to be conducted in English or Welsh?

English	1	CONTINUE	
Welsh	2	SEE INSTRUCTIONS	()

EMPLOYMENT

Q2. SHOWCARD A Which statement on this card applies to your present situation?
MULTICODE OK

A	Full-time work (30+ hours a week)	1
B	Part-time work (8 - 29 hours a week)	2
C	Working (under 8 hours)	3
D	Self-employed	4
E	New Deal programme participant	5
F	Youth Training/National Traineeship trainee	6
G	Modern Apprentice	7
H	On other Government training scheme (GTS)	8
I	Unemployed - registered	9
J	Unemployed - not registered, but seeking and available for work	0
K	At home/not seeking work	X
L	Fully retired	Y
M	Long term sick/disabled	1
N	Long term carer	2
O	In full-time education	3
	Other	4

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ASK ALL WHO ARE CURRENTLY SELF-EMPLOYED (CODE 4)

QSelf 1 SHOWCARD B (R) **Which, if any, of the following describes why you became self-employed?** MULTICODE OK

A	I had a new or innovative idea	1
B	Setting up my own business allowed me to develop my career more than my job	2
C	I wanted greater independence	3
D	My previous job was not secure	4
E	I find self-employment is more fulfilling	5
F	I couldn't find suitable work locally	6
G	I needed to be able to work from home	7
H	I have taken on the family business	8
I	My hobby turned into a business	9
	Other (WRITE IN AND CODE '0')	0
	None of these	X
	Don't know	Y

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QSelf 2 SHOWCARD C (R) **And in general, how do you view the prospects for your business over the next 12-18 months?** SINGLE CODE ONLY

Very good	1
Fairly good	2
Not very good	3
Not at all good	4
Don't know	5

Q3 ASK ALL EXCEPT WORKING (CODES 1-4) AND FULLY RETIRED (CODE Y) AT Q2
Have you ever had a paid job, apart from casual or holiday work? SINGLE CODE ONLY

Yes	1	ASK Q4
No	2	
Don't know	3	GO TO FILTER AT Q11a

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Q4 ASK IF YES AT Q3. OTHERS GO TO FILTER AT Q11a
How long is it since you last worked; that is how long is it since you last had a job? SINGLE CODE ONLY

Less than a month	1
1 up to 3 months	2
3 up to 6 months	3
6 months up to 1 year	4
1 year up to 2 years	5
2 years up to 5 years	6
5 years up to 10 years	7
10 years or over	8
Don't know	9

()

ASK IF WORKING (CODES 1-4) AT Q2 OR EVER HAD A JOB (CODE 1) AT Q3
 Q5 SHOWCARD D (R) **What type of industry/business do you currently/did you most recently work in?** IF MORE THAN ONE JOB ASK RESPONDENT TO CONSIDER INDUSTRY OF MAIN JOB. IF RESPONDENT CANNOT DECIDE THEN MAIN JOB IS JOB WITH MOST HOURS. ALL SUBSEQUENT QUESTIONS REFER TO MAIN JOB. SINGLE CODE ONLY

A	Agriculture and Forestry	1
B	Fishing	2
C	Mining and quarrying	3
D	Manufacturing	4
E	Electricity, gas and water supply	5
F	Construction	6
G	Wholesale and retail	7
H	Motor repairs	8
I	Hotels and restaurants	9
J	Transport and communication	0
K	Banking, finance and insurance	X
L	Real estate, renting and other business services	Y
M	Public administration and defence	1
N	Education	2
O	Health and Social Work	3
	Other	4
	Don't know	5

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Q6a **And what is/was the name or title of your (most recent) main job?** PROBE FOR FULL JOB TITLE. WRITE IN.

IT IS IMPORTANT THAT YOU PROBE HERE FOR A FULL JOB TITLE, INCLUDING LEVEL, E.G. WHETHER "STAFF NURSE" OR "MATRON". IF UNCLEAR, ALSO PROBE FOR INDUSTRY

Don't know

Y

(-)

Q7 **How many employees are/were there at the site where you work/worked?** SINGLE CODE ONLY.

1	1
2 to 9	2
10 to 24	3
25 to 49	4
50 to 99	5
100 to 199	6
200 to 499	7
more than 499	8
Don't know	9

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ASK IF RESPONDENT WORKING (CODES 1-4) AT Q2. OTHERS GO TO Q11A
Q8 **How long have you been with your present employer?** SINGLE CODE ONLY.
IF SELF-EMPLOYED: **How long have you been self-employed?**

Less than 6 months	1
6 months up to 1 year	2
1 up to 2 years	3
2 up to 4 years	4
4 up to 6 years	5
6 up to 8 years	6
8 up to 10 years	7
Over 10 years	8
Don't know	9

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Q9 **Is the job you are currently in** READ OUT. CODE FIRST THAT APPLIES.
SINGLE CODE ONLY.

a) a permanent job	1
b) a seasonal, temporary or casual job	2
c) a job done under contract or for a fixed period of time	3
Don't know	4

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Q10 **Would you currently prefer to work full-time (that is 30 hours or more a week) or part-time (that is 29 hours or less a week), or do you have no preference?**
SINGLE CODE ONLY

Full-time	1
Part-time	2
No preference	3
Don't know	4

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ASK ALL **EXCEPT** WORKING (CODES 1-4) AT Q2. WHO GO TO Q20

Q11 SHOWCARD E **Which statement on this card applied to your situation 12 months ago?**
 a MULTICODE OK

Q11b SHOWCARD E AGAIN **And, which statement on this card applied to your situation 2 years ago?**
 MULTICODE OK

		Q11a	Q11b	
A	Full-time work (30+ hours a week)	1	1	
B	Part-time work (8 - 29 hours a week)	2	2	
C	Working (under 8 hours)	3	3	
D	Self-employed	4	4	
E	New Deal programme participant	5	5	
F	Youth Training/National Traineeship trainee	6	6	
G	Modern Apprentice	7	7	
H	On other Government training scheme (GTS)	8	8	
I	Unemployed - registered	9	9	
J	Unemployed - not registered, but seeking and available for work	0	0	
K	At home/not seeking work	X	X	
L	Fully retired	Y	Y	
M	Long term sick/disabled	1	1	
N	Long term carer	2	2	
O	In full-time education	3	3	
	Other (WRITE IN AND CODE 4)	4	4	()
	Don't know/can't remember	5	5	

Q12 **Would you like to have a regular paid job at the moment, either full-time or part-time?**
 SINGLE CODE ONLY

Yes	1	GO TO Q15	
No	2		
Don't know	3	ASK Q13	()

ASK IF CODE 2 OR 3 AT Q12. OTHERS GO TO Q15 FILTER

Q13 **Are there any particular reasons why you would not like to work at the moment?**
MULTICODE OK

Financially better off not working	1	
Childcare not available	2	
Cannot afford childcare	3	
Wages too low	4	
Better off on benefits	5	
Unable to move to find job	6	
Transport problems/ lack of transport	7	
No/ lack of jobs available	8	
Responsibility for other household members	9	ASK Q14
Want to look after children/other household members	0	
Health/disability	X	
Age/too old	Y	GO TO Q20
Don't need to work	1	
Don't want a job	2	
Other (WRITE IN AND CODE 3)	3	
No particular reason	4	
Don't know	5	

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ASK ALL WHOSE DIFFICULTIES COULD BE OVERCOME (CODES 1-9) AT Q13. OTHERS GO TO Q20

Q14 **You said that there is a reason/ are reasons why you would not like to work. If this/these could be overcome would you like to work?** SINGLE CODE ONLY

Yes	1	ASK Q15
No	2	
Could not be overcome	3	GO TO Q20
Don't know	4	

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ASK ALL WHO WOULD LIKE TO WORK (CODE 1) AT Q12 OR WHO WOULD WORK IF THE BARRIERS COULD BE OVERCOME (CODE 1) AT Q14. OTHERS GO TO Q20.

Q15 **Would you prefer to work full-time (that is 30 hours or more a week), or part-time (that is 29 hours or less a week), or do you have no preference?** SINGLE CODE ONLY

Full-time	1
Part-time	2
No preference	3
Don't know	4

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Q16 SHOWCARD F (R) **And, what type of industry/business would you like to work in?**
MULTICODE OK

A	Agriculture and Forestry	1
B	Fishing	2
C	Mining and quarrying	3
D	Manufacturing	4
E	Electricity, gas and water supply	5
F	Construction	6
G	Wholesale and retail	7
H	Motor repairs	8
I	Hotels and restaurants	9
J	Transport and communication	0
K	Banking, finance and insurance	X
L	Real estate, renting and other business services	Y
		()
M	Public administration and defence	1
N	Education	2
O	Health and Social Work	3
	Other	4
	Don't know	5

()

Q17 **What would you say are the reasons why you are not working at the moment?** PROBE FULLY. MULTICODE OK

Lack of/unsuitable qualifications	1
Lack of/unsuitable training	2
No/lack of skills needed	3
Lack of/unsuitable jobs available locally	4
No/lack of information on what is available	5
Transport problems/lack of transport	6
Cannot speak English very well	7
Cannot speak Welsh	8
Cultural barriers/racism	9
Health/disability	0
Age/too old	X
Sexism	Y
	()
Childcare not available	1
Childcare too expensive	2
Responsibility for household members, other than children	3
Wages too low	4
Better off on benefits	5
Have not looked/applied	6
Other (WRITE IN AND CODE '7)	7
Nothing	8
Don't know	9

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Q18 SHOWCARD G (R) **How important, if at all, would you say each of the following skills are for you to have to get the job you want?** READ OUT (A) TO (P) ROTATE ORDER.
TICK START. SINGLE CODE ONLY

		Very import ant	Fairly import ant	Not very import ant	Not at all import ant	Don't know	
(a)	Formal qualifications	1	2	3	4	5	()
(b)	Numeracy	1	2	3	4	5	()
(c)	Literacy	1	2	3	4	5	()
(d)	Welsh language skills	1	2	3	4	5	()
(e)	Problem solving skills	1	2	3	4	5	()
(f)	Communication skills	1	2	3	4	5	()
(g)	Ability to follow instructions	1	2	3	4	5	()
(h)	Basic/Intermediate Information Technology skills (eg keyboard skills, word processing, spreadsheets)	1	2	3	4	5	()
(i)	Advanced Information Technology skills (eg modelling, IT support, programing etc.)	1	2	3	4	5	()
(j)	Foreign language skills	1	2	3	4	5	()
(k)	Ability to learn	1	2	3	4	5	()
(l)	Showing initiative	1	2	3	4	5	()
(m)	Leadership skills	1	2	3	4	5	()
(n)	Management skills	1	2	3	4	5	()
(o)	Organising own learning and development	1	2	3	4	5	()
(p)	Team working skills	1	2	3	4	5	()
	None of these	1	2	3	4	5	()
	Don't know	1	2	3	4	5	()

Q19 **Have you looked for paid work in the last four weeks?** SINGLE CODE ONLY

Yes	1	
No	2	()

ASK ALL

Q20 SHOWCARD H (R) **Which of these sources of advice about careers and jobs, if any, have you used in the last 2 years?** CODE BELOW. MULTICODE OK

A	Jobcentres	1	
B	Careers Advisory Centres	2	
C	Jobclubs	3	
D	Recruitment agencies	4	
E	Careers Fairs	5	
F	School careers advisor	6	
G	Family, friends and colleagues	7	
H	Trade Unions	8	
	Other	9	
	None of these	0	
	Don't know	X	()

Q21 ASK FOR EACH USED AT Q20. OTHER ONLY, NONE OR DON'T KNOW GO TO Q22
 SHOWCARD I (R) **On the last occasion you used them how useful did you find**
 READ OUT EACH USED FROM (a) TO (h). SINGLE CODE ONLY

		Very useful	Fairly useful	Not very useful	Not at all useful	Don't know
(a)	Jobcentres	1	2	3	4	5
(b)	Careers Advisory Centres	1	2	3	4	5
(c)	Jobclubs	1	2	3	4	5
(d)	Recruitment agencies	1	2	3	4	5
(e)	Careers fairs	1	2	3	4	5
(f)	School careers advisor	1	2	3	4	5
(g)	Family, friends and colleagues	1	2	3	4	5
(h)	Trade unions	1	2	3	4	5

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EDUCATION/TRAINING

ASK ALL

Q22 SHOWCARD J **Which, if any, of these is the highest qualification you have?** ENSURE THEY ARE GIVING HIGHEST QUALIFICATION. MULTICODE OK

		()
A	No formal qualifications	1
B	Certificate of Education	2
C	CSE ungraded	3
D	GCSE grades D to G/CSE grades 2-5	4
E	GCSE grades A to C/GCE 'O' level passes/CSE grade 1/SCE Ordinary bands A to C/School Certificate/Matriculation	5
F	NVQ1/Foundation GNVQ	6
G	BEC (General)/BTEC (General)/ City and Guilds Craft or Ordinary level/RSA Diploma	7
H	NVQ2/Intermediate GNVQ	8
I	Apprenticeship qualifications (not leading to an NVQ)	9
J	GCE 'A' level/SEC Higher	0
K	NVQ3/Advanced GNVQ	X
L	ONC/OND/TEC (National)/BEC (National)/BTEC (National)/City and Guilds Advanced/Craft or Final level	Y
		()
M	HNC/HND/BEC (Higher)/TEC (Higher)/ BTEC (Higher)/RSA Advanced Diploma	1
N	Teaching qualification below degree level	2
O	Nursing qualification (SRN, RGN. Midwife etc)	3
P	NVQ 4	4
Q	First degree (BSc, BA etc)/Other degree level qualification	5
R	NVQ5	6
S	Higher degree (MSc, MA etc)	7
	Other (WRITE IN & CODE '8')	8
	Don't know	9

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SKILLS

Note: The following two questions will be asked in combination for each category, e.g. respondents will be asked how important formal qualifications are in their present job, and then whether formal qualifications will become more or less important, before moving on to the next category.

ASK IF WORKING (CODES 1-4) AT Q2. OTHERS GO TO Q26

Q23 SHOWCARD K (R) **How important would you say each of the following skills are in your present job?** READ OUT

		Very import ant	Fairly import ant	Not very import ant	Not at all import ant	Don't know
(a)	Welsh Language skills	1	2	3	4	5
(b)	Foreign Language skills	1	2	3	4	5
(c)	Basic Information Technology skills (e.g. keyboard skills, word processing, spreadsheets)	1	2	3	4	5
(d)	Advanced Information Technology skills (e.g. modelling, I.T support, programming etc)	1	2	3	4	5

Q24 SHOWCARD L (R) **And do you think each of these skills will become more or less important in your present job over the next couple of years - or is there likely to be no change in their importance?**

		More important	Less important	No change	Don't know
(a)	Formal qualifications	1	2	3	4
(b)	Numeracy	1	2	3	4
(c)	Literacy	1	2	3	4
(d)	Problem solving skills	1	2	3	4
(e)	Communication skills	1	2	3	4
(f)	Ability to follow instructions	1	2	3	4
(g)	Ability to learn	1	2	3	4
(h)	Showing initiative	1	2	3	4
(i)	Leadership skills	1	2	3	4
(j)	Management skills	1	2	3	4
(k)	Organising own learning and development	1	2	3	4
(l)	Team working skills	1	2	3	4
(m)	Job specific skills	1	2	3	4

24X SHOWCARD L (R) **And do you think each of these skills will become more or less important in your CURRENT job over the next couple of years or will there be no change?**

		More important	Less important	No change	Don't know
(A)	Welsh Language Skills	1	2	3	4
(B)	Foreign Language skills	1	2	3	4
(C)	Basic Information Technology Skills (e.g. keyboard skills, word processing, spreadsheets)				
(D)	Advanced Information Technology skills (e.g. modelling, I.T support, programming)				

Q25 SHOWCARD M (R) **How strongly do you agree or disagree with each of the following statements** SINGLE CODE ONLY. READ OUT. TICK START. ROTATE ORDER

		Strongly agree	Tend to agree	Neither agree nor disagree	Tend to disagree	Strongly disagree	Don't know/no opinion
<input type="checkbox"/>	A) I need greater skills to do my current job now than I used to need	1	2	3	4	5	6 ()
<input type="checkbox"/>	B) I get to use the full range of my skills at work	1	2	3	4	5	6 ()

ASK ALL WORKING EXCEPT SELF-EMPLOYED

C)	My employer gives me enough opportunity to develop skills relevant to my current job	1	2	3	4	5	6 ()
D)	My employer gives me enough opportunity to develop the skills I may need for future jobs	1	2	3	4	5	6 ()

ASK SELF-EMPLOYED ONLY

C)	I give myself enough opportunity to develop skills relevant to my current job	1	2	3	4	5	6
D)	I give myself enough opportunity to develop the skills I may need for future jobs	1	2	3	4	5	6

PARTICIPATION IN LEARNING

ASK ALL
 Q26 SHOWCARD N Please look at this card and tell me whether you have been involved with any of these forms of training or learning in the past twelve months. MULTICODE OK.

		()	
A	Been on taught courses that were meant to lead to qualifications	1	
B	Been on taught courses designed to help you develop skills that you might use in a job	2	
C	Been on any other taught course, instruction or tuition	3	ASK Q27
D	Studied for qualifications without taking part in a taught course	4	
E	Received supervised training while you were actually doing a job	5	
F	Spent time keeping up to date with developments in the type of work you do e.g. reading books, manuals or attending seminars	6	
G	Any other non-taught course or training	7	
	None of these	8	GO TO Q28 ()

ASK ALL EXCEPT NONE, WHO GO TO Q28
 Q27 SHOWCARD O (R) And was/is (are/were) the course(s) content/learning related to any of the following? MULTICODE OK

		()
A	Your past job	1
B	Your current job	2
C	Your possible future job	3
D	Voluntary work	4
E	Your own personal interests outside work	5
	Other (WRITE IN & CODE '6')	6
	Don't know	7 ()

ASK ALL
 Q28 SHOWCARD P Looking at this card, can you tell me whether you would like to be involved in any of these forms of learning?

		()
A	Taught courses that were meant to lead to qualifications	1
B	Taught courses designed to help you develop skills that you might use in a job	2
C	Any other taught course, instruction or tuition	3
D	Studying for qualifications without taking part in a taught course	4
E	Receiving supervised training while you are actually doing a job	5
F	Spending time keeping up to date with developments in the type of work you do e.g. reading books, manuals or attending seminars	6
G	Any other non-taught course or training	7
	None of these	8 ()

FUTURE LEARNING & BARRIERS

Q29 SHOWCARD Q (R) **Do you think there are any things preventing you from learning or studying new things in the next year?** MULTICODE OK.

A	Too expensive/can't afford it	1
B	Family/Childcare commitments	2
C	No courses that interest me in my area	3
D	Lack of transport	4
E	I don't like being in groups of people I don't know	5
F	Don't know what is available	6
G	Work pressures	7
H	Not enough time	8
I	I feel I am too old	9
J	Worried about being out alone	0
K	I have better things to do with my spare time	X
L	Don't want to go back to college because it is full of young people	Y
M	Not relevant to me	1
N	Haven't got round to doing it	2
O	Don't feel colleges/centres are welcoming	3
P	No suitable course are available	4
Q	Bad memories of school	5
R	Fear of exams	6
S	Lack of confidence	7
T	Can't see the point	8
U	Previous courses I've done were a waste of time	9
V	Too far to travel	0
	Other	X
	None - nothing preventing me	Y
	None - don't want to learn new things	1
	Don't know	2

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Q30 SHOWCARD R (R) **Which of the descriptions on this card describes you?** MULTICODE OK

A	I would like advice about where to go to learn new things	1
B	I don't need advice about learning - I already know where to go	2
C	I don't need advice about learning - I am not interested in learning new things	3
D	I would like someone to help me think about my learning needs	4
	None of these	5
	Don't know	6

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LEARNING STYLES & ENVIRONMENTS

Q31 SHOWCARD S If you wanted to learn something new which two or three of these methods would you prefer to use? MULTICODE OK

		(49)
A	Books/Written materials	1
B	Videos	2
C	TV programmes	3
D	Audio-tapes/CDs	4
E	CD-ROM/computer software packages	5
F	Internet	6
G	Other types of learning material	7
H	One-to-one study with a tutor	8
I	With a group of people being given information/instructions by a teacher/tutor	9
J	Exchanging ideas/ information with others	0
K	By watching demonstrations	X
L	Day course	Y
M	Evening course	1
N	Open-learning course	2
	Other (WRITE IN & CODE '3')	3
	None of these	4
	Don't know	5

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Q32 SHOWCARD T (R) Which of the items on this card, if any, do you use on a regular basis (i.e. at least once a week)? MULTICODE OK

A	Computer without CD ROM	1
B	Computer with CD ROM	2
C	Internet or World Wide Web	3
	Other (WRITE IN AND CODE 4)	4
	None of these	5
	Don't know	6

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Q33 SHOWCARD U (R) Which one of these descriptions best describes you? SINGLE CODE ONLY

A	An advanced user of computers	1
B	Familiar with computers, but not an expert	2
C	A basic user of computers	3
D	Never use a computer	4
	None of these	5
	Don't know	6

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